

BOROUGH GREEN PARISH COUNCIL

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Lullingstone
Paddock Close
St Mary's Platt
Kent TN15 8NN

6 February 2017

Dear Sir/Madam

The next meeting of Borough Green Parish Council will be held in the Annexe to The Church of the Good Shepherd on Monday 13 February 2017 at 7.30pm. The period for public consultation will last for a maximum period of 15 minutes.

Yours faithfully

Hazel M Damiral

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Clerk to BGPC

AGENDA

- 202.. **Apologies** for absence
203. **Declarations of Interest:** to receive in accordance with the council's Code of Conduct
204. **Minutes of the Meeting 9 January 2017:** to confirm and sign as a correct record
205. **Matters arising** from the minutes of the meeting and not covered by agenda items
206. **Period for Public consultation:** members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes unless the public participation time is extended by the Chairman.
207. **Planning matters** to hand:
- (i) to note decision notices – as listed
 - (ii) TM/17/00011/PDVSFR Change of use from florist to coffee/tea shop - 34 Western Road
 - (iii) TM/16/03763/FL Demolition of office and construction of 10no houses and associated works - Quarry House, 81 Quarry Hill Road.
 - (iv) TM/17/00200/PDVSFR Change of use from retail to coffee shop - 2 Sevenoaks Road
 - (v) TM/17/00213/FL Conversion of garage into habitable room - 57A Station Road
 - (vi) TM/17/00281/LDE LDC Outdoor Sun Room - 29 Annetts Hall
- 208 **Correspondence** – as listed
209. **Potters Mede Grounds**
- (i) to receive any information
 - (ii) to agree any action required
210. **Potters Mede Pavilion**
- (i) to receive and if agreed accept a quotation for pitch maintenance (excl. mowing) 2017
 - (ii) to agree any action required
211. **Recreation Ground**
- (i) to receive and if agreed accept a quotation for pitch maintenance (excl. mowing) 2017
 - (ii) to agree any action required
212. **Audit of Accounts 2016/2017**
- (i) to receive the internal auditor's interim report
 - (ii) to approve payment of fee account
 - (iii) to agree any action required

213. **100th Anniversary of End of WW 1**
(i) to receive further information on the 'Beacons of Light'
(ii) to consider and agree local site and requirements
(iii) to agree action required
214. **Risk Assessments**
(i) to receive and consider any information on risk assessments for all BGPC working and public areas
(ii) to agree action required
215. **Defibrillators**
(i) to receive an update on the purchase and installation of equipment
(ii) to receive a report on a recent public training session
(iii) to agree action required
216. **KCC Freight Action Plan**
(i) to receive and discuss the consultation document
(ii) to agree the council's response
217. **T&MBC Local Plan 'The Way Forward' Regulation 18 Issues & options**
(i) to receive any further information
(ii) to agree any action required
218. **Isles Quarry Redevelopment**
(i) to receive any further information
(ii) to consider any action required
219. **War Memorial**
(i) to receive a progress report
(ii) to agree any action required
220. **Replacement tree - j/o Rock Road/Quarry Hill Road**
(i) to receive a progress report
(ii) to agree any action required
221. **Cheques for Signature:** to approve payments as listed and circulated to all Cllrs.
222. **Written reports:** to receive reports, if submitted, from County & Borough Cllrs. & BGPCllrs. who sit as representatives on local organisations + Clerks' Report
223. **Future dates**
(i) date of the next Meeting Monday 6 March 2017 in the Annexe to The Church of the Good Shepherd commencing at 7.30 pm.
(ii) the Parish Office, located within Borough Green Village Hall, will be open with two Parish Councillors present on Saturday 4 March 2017 10 – 12 noon
At other times, appointments can be arranged to meet the Clerk, queries raised or ideas exchanged using the contact details above.
(iii) to confirm date of Annual Meeting 12 May 2017
(iv) to confirm date, location and format of Annual Parish Meeting 28 April 2017
224. **Exclusion of Public and Press:** Pursuant to Section1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items