

# BOROUGH GREEN PARISH COUNCIL

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Lullingstone  
Paddock Close  
St Mary's Platt  
Kent TN15 8NN

Dear Sir/Madam

25 September 2017

The next meeting of Borough Green Parish Council will be held in the Annexe to The Church of the Good Shepherd on **Monday 2 October 2017 at 7.30pm**. The period for public consultation will last for a maximum period of 15 minutes.

In accordance with the council's Standing Orders and the Local Government Audit & Accountability Act 2014, photographing, recording, broadcasting or transmitting the proceedings of the meeting is permitted by any means, excluding audible commentary which is forbidden. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting, those exercising the rights to film, record or broadcast must respect the rights of other people under the Data Protection Act 1998. Any person or organisation choosing to film, record or broadcast the meeting is responsible for any claims or other liability from them so doing.

Yours faithfully

*Hazel M Damiral*

Hazel M Damiral  
Clerk to BGPC

## AGENDA

120. **Apologies** for absence
121. **Declarations of Interest:** to receive in accordance with the council's Code of Conduct
122. **Minutes of the Meeting 4 September 2017:** to confirm and sign as a correct record
123. **Matters arising** from the minutes of the meeting and not covered by agenda items
124. **Period for Public consultation:** members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes unless the public participation time is extended by the Chairman.
125. **Planning matters** to hand:
  - (i) To note decision notices – as listed
  - (ii) TM/17/02489/FL Variation of condition to use as Osteopathic Clinic - 1st floor unit 1 Bourne Enterprise Centre, Wrotham Road
126. **Correspondence** – as listed
127. **Potters Mede Grounds and Pavilion**
  - (i) to receive any updated information on improved outside lighting to pavilion entrance
  - (ii) to consider installation of an additional litter bin
  - (iii) to agree use in connection with installation of christmas lights
  - (iv) to agree any other action required
128. **Recreation Ground**
  - (i) to receive any further information regarding the Bowls Club lease and agree appointment of solicitor
  - (ii) to receive an update on playground repairs
  - (iii) to agree any other action required
129. **Financial Matters**
  - (i) to receive the 2016/2017 report from the external auditor
  - (ii) to carry out annual review of use of BACS payments and Direct Debits
130. **Risk Assessments**
  - (i) to receive and consider further information on risk assessments for BGPC working and public areas
  - (ii) to agree action required
131. **Standing Orders**
  - (i) to receive amended BGPC Standing Orders
  - (ii) to agree adoption of amended Standing orders

132. **H+H Celcon Western Extension**
- (i) to receive a report on a recent meeting with H+H Celcon
  - (ii) to note implications of current Judicial review re Ightham Court and lack of consultation
  - (iii) to agree any action required
133. **T&MBC Local Plan 'The Way Forward' Regulation 18 Issues & Options**
- (i) to receive any updated information
  - (ii) to agree any action required
134. **Hanging Baskets**
- (i) to receive an estimate for winter hanging baskets
  - (ii) to agree hanging baskets for summer 2018
135. **Street Lighting**  
Damaged column o/s 1 The Crescent: to confirm acceptance of the quotation from UKPN for connection charges
136. **Defibrillator**
- (i) to receive any further information on the siting of equipment at the railway station
  - (ii) to note progress of registration of the equipment
  - (iii) to consider and if agreed further action
137. **War Memorial**
- (i) to receive a progress report
  - (ii) to agree any action required
138. **Cheques for Signature:** to approve payments as listed and circulated to all Cllrs.
139. **Written reports:** to receive reports, if submitted, from County & Borough Cllrs. & BGPCllrs. who sit as representatives on local organisations + Clerks' Report
140. **Future dates**
- (i) Date of the next Meeting Monday 6 November 2017 in the Annexe to The Church of the Good Shepherd commencing at 7.30 pm.
  - (ii) The Parish Office, located within Borough Green Village Hall, will be open with two Parish Councillors present on Saturday 4 November 2017 10 – 12 noon  
At other times, appointments can be arranged to meet the Clerk, queries raised or ideas exchanged using the contact details above.
141. **Exclusion of Public and Press:** Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items