

BOROUGH GREEN PARISH COUNCIL

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Lullingstone
Paddock Close
St Mary's Platt
Kent TN15 8NN

Dear Sir/Madam

26 June 2017

The next meeting of Borough Green Parish Council will be held in the Annexe to The Church of the Good Shepherd on **Monday 7 August 2017 at 7.30pm**. The period for public consultation will last for a maximum period of 15 minutes.

In accordance with the council's Standing Orders and the Local Government Audit & Accountability Act 2014, photographing, recording, broadcasting or transmitting the proceedings of the meeting is permitted by any means, excluding audible commentary which is forbidden. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting, those exercising the rights to film, record or broadcast must respect the rights of other people under the Data Protection Act 1998. Any person or organisation choosing to film, record or broadcast the meeting is responsible for any claims or other liability from them so doing.

Yours faithfully

Hazel M Damiral

Hazel M Damiral
Clerk to BGPC

AGENDA

75. **Apologies** for absence
76. **Declarations of Interest:** to receive in accordance with the council's Code of Conduct
77. **Minutes of the Meeting 3 July 2017:** to confirm and sign as a correct record
78. **Matters arising** from the minutes of the meeting and not covered by agenda items
79. **Period for Public consultation:** members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes unless the public participation time is extended by the Chairman.
80. **Planning matters** to hand:
 - (i) To note decision notices – as listed
 - (ii) TM/17/01766/AT Fascia and projecting sign - 68 Western Road
 - (iii) TM/17/01811/FL Change of use from public house to shop units and residential - 49 High Street
 - (iv) KCC/TM/0142/2017 Determination of new conditions for excavation of sand - Ightham Sandpit.
To note agreed response
81. **Correspondence** – as listed
82. **Potters Mede Grounds and Pavilion**
 - (i) to receive any updated information on improved outside lighting to pavilion entrance
 - (ii) to agree any action required
83. **Recreation Ground**
 - (i) to receive any further information regarding the Bowls Club lease
 - (ii) to receive the annual inspection report on the play equipment and agree action required
 - (iii) to consider a request for use of the ground for rounders
 - (iv) to agree any other action required
84. **Risk Assessments**
 - (i) to receive and consider further information on risk assessments for BGPC working and public areas
 - (ii) to agree action required
85. **Vacancy BGPC**
 - (i) to receive information from T&MBC regarding election or co-option
 - (ii) to receive any applications for co-option and agree advertising and interview arrangements

86. **Audit 2016/2017**
(i) to consider and accept the internal audit report 2016/2017
(ii) to agree any action required
87. **Standing Orders**
(i) to receive template of Shipbourne PC re Standards Procedure
(ii) to give consideration to and agree any amendment required to BGPC Standing Orders
88. **Request for Financial Assistance**
(i) to consider making a donation to The Royal British Legion
(ii) to consider making the agreed donation to Borough Green Primary School towards the refurbishment of the swimming pool
89. **T&MBC Local Plan 'The Way Forward' Regulation 18 Issues & Options**
(i) to receive any further information
(ii) to agree any action required
90. **Parish Council Representatives**
to agree BGPC representatives on: JPCTCG; Kent Rail Forum; J5 Slips; HWCAAG
91. **Traffic Order Consultation**
(i) to receive the consultation documents and notices for proposed alterations to speed limit A25 through St Mary's Platt and Borough Green
(ii) to agree BGPC response
92. **Street Lighting**
(i) to receive any further information on the damaged light o/s 1 The Crescent
(ii) to consider if received a quotation from UKPN for connection charges
(iii) to agree any other action required
93. **Defibrillator**
(i) to receive any further information on the siting of equipment at the railway station
(ii) to consider and if agreed further action
94. **War Memorial**
(i) to receive a progress report
(ii) to consider additional maintenance of the grass area
95. **100th Anniversary of End of WW1**
(i) to receive any information on local site and requirements
(ii) to agree any action required
96. **Cheques for Signature:** to approve payments as listed and circulated to all Cllrs.
97. **Written reports:** to receive reports, if submitted, from County & Borough Cllrs. & BGPCllrs. who sit as representatives on local organisations + Clerks' Report
98. **Future dates**
(i) Date of the next Meeting Monday 4 September 2017 in the Annexe to The Church of the Good Shepherd commencing at 7.30 pm.
(ii) The Parish Office, located within Borough Green Village Hall, will be open with two Parish Councillors present on Saturday 2 September 2017 10 – 12 noon
At other times, appointments can be arranged to meet the Clerk, queries raised or ideas exchanged using the contact details above.
99. **Exclusion of Public and Press:** Pursuant to Section1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items