

BOROUGH GREEN PARISH COUNCIL

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Lullingstone
Paddock Close
St Mary's Platt
Kent TN15 8NN

Dear Sir/Madam

26 June 2017

The next meeting of Borough Green Parish Council will be held in the Annexe to The Church of the Good Shepherd on **Monday 3 July 2017 at 7.30pm**. The period for public consultation will last for a maximum period of 15 minutes. In accordance with the council's Standing Orders and the Local Government Audit & Accountability Act 2014, photographing, recording, broadcasting or transmitting the proceedings of the meeting is permitted by any means, excluding audible commentary which is forbidden. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting, those exercising the rights to film, record or broadcast must respect the rights of other people under the Data Protection Act 1998. Any person or organisation choosing to film, record or broadcast the meeting is responsible for any claims or other liability from them so doing.

Yours faithfully
Hazel M Damiral
Hazel M Damiral
Clerk to BGPC

AGENDA

49. **Apologies** for absence
50. **Declarations of Interest:** to receive in accordance with the council's Code of Conduct
51. **Minutes of the Meeting 12 June 2017:** to confirm and sign as a correct record
52. **Matters arising** from the minutes of the meeting and not covered by agenda items
53. **Period for Public consultation:** members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes unless the public participation time is extended by the Chairman.
54. **Planning matters** to hand:
 - (i) To note decision notices – as listed
 - (ii) TM/17/01301/FL The Lodge, Basted Mill - replacement garage & sun terrace
 - (iii) TM/17/01401/FL Removal of condition 6 (access road) of planning permission TM/15/02061/FL (terrace of 3no houses) - 34 Maidstone Road
 - (iv) TM/17/01481/FL Enlarge bungalow to 2-storey incl rear extensions and front porch - 129 Maidstone Road
 - (v) TM/17/01482/FL Widen vehicular access and provision of revised driveway - 129 Maidstone Road
 - (vi) TM/17/01509/FL Replace extension & car port with 2-storey side/rear extension - 23 Annetts Hall
 - (vii) TM/17/01489/FL Extension - 36 Harrison Road
55. **Correspondence** – as listed
56. **Potters Mede Grounds and Pavilion**
 - (i) to receive any updated information on improved outside lighting to pavilion entrance
 - (ii) to agree any action required
57. **Recreation Ground**
 - (i) to receive any further information regarding the Bowls Club lease
 - (ii) to agree to new goal posts
 - (iii) to consider a request for use of tennis courts for netball
 - (iv) to agree any action required
58. **Risk Assessments**
 - (i) to receive and consider further information on risk assessments for BGPC working and public areas
 - (ii) to agree action required
59. **3G Pitch**
 - (i) to receive and consider the recent results of a Standards Board hearing against Cllr M Taylor
 - (ii) to consider the future involvement of Borough Green Parish Council
 - (iii) to agree action required

60. **Vacancy BGPC**
- (i) to receive notice of resignation from Mrs T Dawson
 - (ii) to agree action required
61. **Audit 2016/2017**
- (i) to consider and accept the internal audit report 2016/2017
 - (ii) to agree action required
62. **Annual Insurance**
- (i) to consider and agree insurance requirements for 2017/2018
 - (ii) to receive and consider quotations received
 - (iii) to agree and accept insurance cover for 2017/2018
63. **Standing Orders**
- (i) to receive advice from KALC
 - (ii) to give further consideration to the proposed change in Standing Orders to (a) require Public Consultation before any alterations to Standing Orders, excluding mandatory amendments (b) require a Parish Poll before disposal of any parish land assets
 - (iii) to agree any action required
64. **Request for Financial Assistance**
- (i) to consider a request from Borough Green Primary School for a grant towards the refurbishment of the swimming pool
 - (ii) to agree action required
65. **T&MBC Local Plan 'The Way Forward' Regulation 18 Issues & Options**
- (i) to receive any further information
 - (ii) to agree any action required
66. **Parish Council Representatives**
- to give consideration to appointing a Police Liaison representative
67. **Street Lighting**
- (i) to receive any further information on the damaged light o/s 1 The Crescent
 - (ii) to consider if received a quotation from UKPN for connection charges
 - (iii) to agree any other action required
68. **Defibrillator**
- (i) to receive any further information on the siting of equipment at the railway station
 - (ii) to consider and if agreed further action
69. **War Memorial**
- (i) to receive a progress report
 - (ii) to agree any action required
70. **100th Anniversary of End of WW1**
- (i) to receive any information on local site and requirements
 - (ii) to agree any action required
71. **Cheques for Signature:** to approve payments as listed and circulated to all Cllrs.
72. **Written reports:** to receive reports, if submitted, from County & Borough Cllrs. & BGPCllrs. who sit as representatives on local organisations + Clerks' Report
73. **Future dates**
- (i) Date of the next Meeting Monday 7 August 2017 in the Annexe to The Church of the Good Shepherd commencing at 7.30 pm.
 - (ii) The Parish Office, located within Borough Green Village Hall, will be open with two Parish Councillors present on Saturday 5 August 2017 10 – 12 noon
At other times, appointments can be arranged to meet the Clerk, queries raised or ideas exchanged using the contact details above.
74. **Exclusion of Public and Press:** Pursuant to Section1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items