

# BOROUGH GREEN PARISH COUNCIL

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Lullingstone  
Paddock Close  
St Mary's Platt  
Kent TN15 8NN

Dear Sir/Madam

30 October 2017

The next meeting of Borough Green Parish Council will be held in the Annexe to The Church of the Good Shepherd on **Monday 6 November 2017 at 7.30pm**. The period for public consultation will last for a maximum period of 15 minutes.

In accordance with the council's Standing Orders and the Local Government Audit & Accountability Act 2014, photographing, recording, broadcasting or transmitting the proceedings of the meeting is permitted by any means, excluding audible commentary which is forbidden. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting, those exercising the rights to film, record or broadcast must respect the rights of other people under the Data Protection Act 1998. Any person or organisation choosing to film, record or broadcast the meeting is responsible for any claims or other liability from them so doing.

Yours faithfully

*Hazel M Damiral*

Hazel M Damiral  
Clerk to BGPC

## AGENDA

142. **Apologies** for absence
143. **Declarations of Interest:** to receive in accordance with the council's Code of Conduct
144. **Minutes of the Meeting 2 October 2017:** to confirm and sign as a correct record
145. **Matters arising** from the minutes of the meeting and not covered by agenda items
146. **Planning matters** to hand:
  - (i) To note decision notices – as listed
  - (ii) TM/17/02723/FL Demolish conservatory, divide plot & erect 3 bed dwelling, access & parking - 11 Ascot Close
  - (iii) TM/17/02798/FL Extension, loft and balcony - 49 Lingfield Road
  - (iv) TM/17/02995/FL Replacement side/rear extension: TM/17/01509/FL amendment - 23 Annetts Hall
147. **Cheques for Signature:** to approve payments as listed and circulated to all Cllrs.
148. **Period for Public consultation:** members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes unless the public participation time is extended by the Chairman.
149. **Correspondence** – as listed
150. **Potters Mede Grounds and Pavilion**
  - (i) to receive any updated information on improved outside lighting to pavilion entrance
  - (ii) to receive a report on action re litter
  - (iii) to give further consideration to the purchase of a replacement ride-on mower
  - (iv) to give further consideration to improving the surface of the car park
  - (v) to consider mowing equipment
  - (vi) to consider regular professional tree inspections
  - (vii) to agree any other action required
151. **Recreation Ground**
  - (i) to consider mowing equipment
  - (ii) to consider regular professional tree inspections
  - (iii) to receive any further information regarding the Bowls Club lease
  - (iv) to receive an update on playground repairs
  - (v) to agree any other action required

152. **Village Enhancements**
- (i) to receive any reports
  - (ii) to confirm cost of hanging baskets 2018
  - (iii) Station Road - Pedestrian Safety and Signage”
  - (iii) to agree any action required
153. **Risk Assessments**
- (i) to receive and consider further information on risk assessments for BGPC working and public areas
  - (ii) to agree action required
154. **H+H Celcon Western Extension**
- (i) to receive updated information and reports on recent meetings
  - (ii) to agree any action required
155. **T&MBC Local Plan 'The Way Forward' Regulation 18 Issues & Options**
- (i) to receive any updated information
  - (ii) to agree any action required
156. **Defibrillator**
- (i) to receive any further information on the siting of equipment at the railway station
  - (ii) to note progress of registration of the equipment
  - (iii) to consider and if agreed further action
157. **Written reports:** to receive reports, if submitted, from County & Borough Cllrs. & BGPCllrs. who sit as representatives on local organisations + Clerks' Report
158. **Future dates**
- (i) Date of the next Meeting Monday 4 December 2017 in the Annexe to The Church of the Good Shepherd commencing at 7.30 pm.
  - (ii) The Parish Office, located within Borough Green Village Hall, will be open with two Parish Councillors present on Saturday 2 December 2017 10 – 12 noon  
At other times, appointments can be arranged to meet the Clerk, queries raised or ideas exchanged using the contact details above.
  - (iii) To agree date of January 2018 meeting
159. **Exclusion of Public and Press:** Pursuant to Section1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items