

BOROUGH GREEN PARISH COUNCIL

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Lullingstone
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Dear Sir/Madam

26 June 2017

The next meeting of Borough Green Parish Council will be held in the Annexe to The Church of the Good Shepherd on **Monday 4 September 2017 at 7.30pm**. The period for public consultation will last for a maximum period of 15 minutes.

In accordance with the council's Standing Orders and the Local Government Audit & Accountability Act 2014, photographing, recording, broadcasting or transmitting the proceedings of the meeting is permitted by any means, excluding audible commentary which is forbidden. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting, those exercising the rights to film, record or broadcast must respect the rights of other people under the Data Protection Act 1998. Any person or organisation choosing to film, record or broadcast the meeting is responsible for any claims or other liability from them so doing.

Yours faithfully

Hazel M Damiral

Hazel M Damiral
Clerk to BGPC

AGENDA

- 100 **Apologies** for absence
101. **Declarations of Interest:** to receive in accordance with the council's Code of Conduct
102. **Minutes of the Meeting 7 August 2017:** to confirm and sign as a correct record
103. **Matters arising** from the minutes of the meeting and not covered by agenda items
104. **Vacancy BGPC**
 - (i) to formally receive applications for co-option and discuss interviews recently held
 - (ii) to agree and appoint successful candidate for co-option
- 105 **Planning matters** to hand:
 - (i) To note decision notices – as listed
 - (ii) TM/17/02071/FL Replacement conservatory - 28 Station Road
 - (iii) TM/17/02072/LDE Lawful development Certificate Existing Use: ground floor extension which houses kitchen - 28 Station Road
 - (iv) TM/17/02020/FL Extensions - 135 Fairfield Road
 - (v) TM/17/02168/FL Replace conservatory with extension - 33 Normanhurst Road kitchen - 28 Station Road
 - (vi) TM/17/02157/FL Extension and convert into flats - 24 Western Road
106. **Cheques for Signature:** to approve payments as listed and circulated to all Cllrs.
107. **Period for Public consultation:** members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes unless the public participation time is extended by the Chairman.
108. **Correspondence** – as listed
109. **Potters Mede Grounds and Pavilion**
 - (i) to receive any updated information on improved outside lighting to pavilion entrance
 - (ii) to consider a request for an after-school club
 - (iii) to agree any other action required
110. **Recreation Ground**
 - (i) to receive any further information regarding the Bowls Club lease
 - (ii) to consider a request for a commemorative bench
 - (iii) to receive further information on the provision of new goal posts
 - (iv) to receive an update on playground repairs
 - (v) to agree any other action required

111. **Risk Assessments**
- (i) to receive and consider further information on risk assessments for BGPC working and public areas
 - (ii) to agree action required
112. **Standing Orders**
- (i) to receive template of clause of Shipbourne PC re Standards Procedure
 - (ii) to give consideration to and agree any amendment required to BGPC Standing Orders
113. **T&MBC Local Plan 'The Way Forward' Regulation 18 Issues & Options**
- (i) to note receipt of the T&MBC Powerpoint presentation circulated to all members
 - (ii) to agree any action required
114. **Street Lighting**
- (i) to receive any further information on the damaged light o/s 1 The Crescent
 - (ii) to consider if received a quotation from UKPN for connection charges
 - (iii) to agree any other action required
115. **Defibrillator**
- (i) to receive any further information on the siting of equipment at the railway station
 - (ii) to discuss registration of the equipment
 - (iii) to consider and if agreed further action
116. **War Memorial**
- (i) to receive a progress report
 - (ii) to agree any action required
117. **Written reports:** to receive reports, if submitted, from County & Borough Cllrs. & BGPCllrs. who sit as representatives on local organisations + Clerks' Report
118. **Future dates**
- (i) Date of the next Meeting Monday 2 October 2017 in the Annexe to The Church of the Good Shepherd commencing at 7.30 pm.
 - (ii) The Parish Office, located within Borough Green Village Hall, will be open with two Parish Councillors present on Saturday 30 September 2017 10 – 12 noon
At other times, appointments can be arranged to meet the Clerk, queries raised or ideas exchanged using the contact details above.
119. **Exclusion of Public and Press:** Pursuant to Section1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items