

Minutes of the meeting of the Finance Committee of Borough Green Parish Council held at  
7.30p.m. on

Friday 30 November 2018 in Borough Green Parish Office

Present: Cllr M Taylor (Chairman) Cllrs., S Millener and T Shaw  
Mrs H Damiral (Clerk and RFO)

- |  | <u>For<br/>Decision</u> |
|--|-------------------------|
| 1. <b><u>Apologies for Absence</u></b> Mrs S Gould and H Willard   |                         |
| 2. <b><u>Declarations of Interest</u></b> None   |                         |
| 3. <b><u>Minutes of the Meeting 18 December 2017</u></b><br>All members had received copies of the minutes. RESOLVED that they be signed as a true record.   |                         |
| 4. <b><u>7 month 2017/18 Budget outturn</u></b><br>All committee members received copies of the budget outturn.<br>Noted that:<br><b>Item 21 – PM Rates</b> - Expenditure includes £14,097 to the company acting for us re rate rebate<br><b>Item 36 - Refunds/other payments</b> - Includes PM rate refund and £10,000 legacy for Chiropodist |                         |
| 5. <b><u>Requests for Financial Assistance 2019/2020</u></b>   |                         |
| (i) Requests were received from Samaritans - agreed to recommend £50 as in current year  | PC                      |
| West Kent Mediation - agreed to recommend £50 as in current year   | PC                      |
| Air Ambulance Kent Surrey Sussex - agreed to recommend £100 as<br>in current year  | PC                      |
| Compaid - agreed to recommend £75 as in current year   | PC                      |
| The Counselling Centre T Wells - agreed to recommend Nil donation  | PC                      |
| (ii) Agreed to recommend that all other donations as listed be approved for 2019/2020 with the<br>exception of Navigus Planning which should be terminated. w.e.f 1.4.19   | PC                      |
| (iii) A request was received from 1st Borough Green Scouts for a financial contribution towards their<br>participation in the 2019 World Scout Jamboree, West Virginia USA. 4 members are attending to<br>represent Borough Green. Agreed to recommend that a £400 donation be made  | PC                      |
| 6. <b><u>Staff Matters</u></b>   |                         |
| (i) Clerk: national salary award w.e.f 01.04.19. Already approved  |                         |
| (ii) Agreed to recommend that the salary of Groundsman B Glew be increased to £10/hr w.e.f 01.04.19  | PC                      |
| (iii) Agreed to recommend that the salary of Groundsman R Springett be increased to £8.40/hr w.e.f<br>01.04.19   | PC                      |
| .7. <b><u>Recreational Areas</u></b>   |                         |
| (i) Agreed to recommend that no changes be made to rents and hire charges  | PC                      |
| 8. <b><u>Precept 2018/2019</u></b>   |                         |
| (i) During discussion it was agreed to recommend adjustments to the 2018/2019 budget as the<br>attached list:  | PC                      |
| (ii) Agreed to recommend the following capital allocations for 2019/20:<br>Item 40 Office equipment £500   | PC                      |
| Item 45 Street lights: new/replacements £2,000   |                         |
| (iii) There was discussion about other possible capital allocations. Agreed to recommend no<br>further/new allocations for:<br>Playground<br>Public Conveniences<br>Hanging baskets load testing<br>Street lighting contract<br>New vehicle  | PC                      |
| (iv) Agreed to recommend the attached draft revenue budget<br>Council Tax Base Band D equivalent figures from T&MBC are awaited  |                         |

The meeting ended at 9.55 pm.

