

BOROUGH GREEN PARISH COUNCIL

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Lullingstone
Paddock Close
St Mary's Platt
Kent TN15 8NN

Dear Sir/Madam

2 January 2018

The next meeting of Borough Green Parish Council will be held in the Annexe to The Church of the Good Shepherd on **Tuesday 9 January 2018 at 7.30pm**. The period for public consultation will last for a maximum period of 15 minutes.

In accordance with the council's Standing Orders and the Local Government Audit & Accountability Act 2014, photographing, recording, broadcasting or transmitting the proceedings of the meeting is permitted by any means, excluding audible commentary which is forbidden. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting, those exercising the rights to film, record or broadcast must respect the rights of other people under the Data Protection Act 1998. Any person or organisation choosing to film, record or broadcast the meeting is responsible for any claims or other liability from them so doing.

Yours faithfully
Hazel M Damiral
Hazel M Damiral
Clerk to BGPC

AGENDA

178. **Apologies** for absence
179. **Declarations of Interest:** to receive in accordance with the council's Code of Conduct
180. **Minutes of the Meeting 4 December 2017:** to confirm and sign as a correct record
181. **Matters arising** from the minutes of the meeting and not covered by agenda items
182. **Planning matters** to hand:
 - (i) To note decision notices – as listed
 - (ii) TM/17/03333/FL First floor & roof extension (resubmission of TM/17/01569/FL) - 154 Maidstone Road
 - (iii) Early Partial review of Kent Minerals & Waste Local Plan
183. **Period for Public consultation:** members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes unless the public participation time is extended by the Chairman.
184. **Correspondence** – as listed
185. **Potters Mede Grounds and Pavilion**
 - (i) to receive an update on improvements to the surface of the car park and frontage; to consider a request for use of car park by adjacent owner
 - (ii) to give further consideration to regular professional tree inspections
 - (iii) to receive any further information re a residents' Potters Mede Promotion Group
 - (iv) to receive further information re mowing of grounds; give further consideration a quotation for mowing 2018 and agree all arrangements for the forthcoming season.
 - (v) to give further consideration to provision of an additional pitch(es) adjacent to Potters Mede
 - (vi) to confirm use of football pitches for the forthcoming season
 - (vii) to agree any other action required
186. **Recreation Ground**
 - (i) to receive further information re mowing of grounds; give further consideration a quotation for mowing 2018 and agree all arrangements for the forthcoming season.
 - (ii) to confirm use of football pitch for the forthcoming season
 - (iii) to give further consideration to regular professional tree inspections
 - (iv) to receive any further information regarding the Bowls Club lease
 - (v) to receive an update on playground repairs
 - (vi) to agree any other action required

187. **Village Enhancements**
- (i) to receive any reports
 - (ii) to receive further information re. Station Road pedestrian safety
 - (iii) to agree any action required
188. **Street Lighting**
- (i) to consider replacement column o/s 2 Staleys Road
 - (ii) to consider replacement lantern o/s 11 Abbott Road
189. **Precept 2018/2019**
- (i) to note financial information from T&MBC
 - (ii) to consider if received, the internal auditor's 6-m report 2017/2018
 - (iii) to receive a draft budget for 2018/2019
 - (iv) to receive a report and recommendations from the Finance Cttee
 - (vi) to agree precept requirements for 2018/2019
190. **Vacancy BGPC**
- (i) to receive information from T&MBC regarding any request for election
 - (ii) to agree action required
191. **H+H Celcon Western Extension & T&MBC Local Plan 'The Way Forward' Regulation 18 Issues & Options**
- (i) to receive any updated information
 - (ii) to agree any action required
192. **Defibrillator**
- (i) to receive any further information on the siting of additional equipment
 - (ii) to note progress of registration of the equipment
 - (iii) to consider and if agreed further action
193. **Written reports:** to receive reports, if submitted, from County & Borough Cllrs. & BGPCllrs. who sit as representatives on local organisations + Clerks' Report
194. **Cheques for Signature:** to approve payments as listed and circulated to all Cllrs.
195. **Future dates**
- (i) Date of the next Meeting Monday 5 February 2018 commencing at 7.30 pm.
 - (ii) The Parish Office, located within Borough Green Village Hall, will be open with two Parish Councillors present on Saturday 3 February 2018 10 - 12 noon.
At other times, appointments can be arranged to meet the Clerk, queries raised or ideas exchanged using the contact details above.
196. **Exclusion of Public and Press:** Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items