

BOROUGH GREEN PARISH COUNCIL

Clerk: Hazel M Damiral
Tel: 01732 884159
FAX: 01732 780657
Email: bgpc@lineone.net
Website: www.boroughgreen.org



Lullingstone
Paddock Close
St Mary's Platt
Kent TN15 8NN

Dear Sir/Madam

29 January 2018

The next meeting of Borough Green Parish Council will be held in the Annexe to The Church of the Good Shepherd on Monday 5 February 2018. The period for public consultation will last for a maximum period of 15 minutes.

In accordance with the council's Standing Orders and the Local Government Audit & Accountability Act 2014, photographing, recording, broadcasting or transmitting the proceedings of the meeting is permitted by any means, excluding audible commentary which is forbidden. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting, those exercising the rights to film, record or broadcast must respect the rights of other people under the Data Protection Act 1998. Any person or organisation choosing to film, record or broadcast the meeting is responsible for any claims or other liability from them so doing.

Yours faithfully

Hazel M Damiral

Hazel M Damiral
Clerk to BGPC

AGENDA

- 197 **Apologies** for absence
198. **Declarations of Interest:** to receive in accordance with the council's Code of Conduct
199. **Minutes of the Meeting 9 January 2018:** to confirm and sign as a correct record
200. **Matters arising** from the minutes of the meeting and not covered by agenda items
201. **Planning matters** to hand:
 - (i) To note decision notices – as listed
 - (ii) TM/18/00049/FL Roof alterations - Rose Cottage, Basted Mill
202. **Period for Public consultation:** members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes unless the public participation time is extended by the Chairman.
203. **Correspondence** – as listed
204. **Potters Mede Grounds and Pavilion**
 - (i) to give further consideration to regular professional tree inspections
 - (ii) to receive further information from the 'Potters Mede Promotions' Group
 - (iii) to receive further information re mowing of grounds: purchase of mower; training of staff
 - (iv) to agree any other action required
205. **Recreation Ground**
 - (i) to give further consideration to regular professional tree inspections
 - (ii) to receive further information re mowing of grounds: purchase of mower; training of staff
 - (iii) to receive any further information regarding the Bowls Club lease
 - (iv) to receive an update on playground repairs
 - (v) to agree any other action required
206. **Village Enhancements**
 - (i) to receive any reports
 - (ii) to receive further information re. Station Road pedestrian safety
 - (iii) War Memorial dedication ceremony
 - (iv) to agree any action required
207. **Risk Assessments**
 - (i) to receive and, if agreed, adopt risk assessments for all BGPC working areas
 - (ii) to agree any action required

208. **Vacancy BGPC**
- (i) to receive applications for co-option
 - (ii) to agree action required
209. **Street Lighting**
- (i) to give further consideration to a replacement column o/s 2 Staleys Road
 - (ii) to give further consideration to a replacement lantern in Monkton Road
 - (iii) to give further consideration to improved lighting in Station Road
 - (iv) to give consideration to future street lighting maintenance
210. **H+H Celcon Western Extension & T&MBC Local Plan 'The Way Forward' Regulation 18 Issues & Options**
- (i) to receive any updated information
 - (ii) to agree any action required
211. **Defibrillator**
- (i) to receive any further information on the siting of additional equipment
 - (ii) to note progress of registration of the equipment
 - (iii) to consider and if agreed further action
212. **Written reports:** to receive reports, if submitted, from County & Borough Cllrs. & BGPCllrs. who sit as representatives on local organisations + Clerks' Report
- (i) Village Hall representative
213. **Cheques for Signature:** to approve payments as listed and circulated to all Cllrs.
214. **Future dates**
- (i) Date of the next Meeting Monday 5 March 2018 commencing at 7.30 pm.
 - (ii) Dates of April, May and Parish Meetings
 - (iii) The Parish Office, located within Borough Green Village Hall, will be open with two Parish Councillors present on Saturday 3 March 2018 10 - 12 noon.
At other times, appointments can be arranged to meet the Clerk, queries raised or ideas exchanged using the contact details above.
215. **Exclusion of Public and Press:** Pursuant to Section1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items