

Minutes of the meeting of the Finance Committee of Borough Green Parish Council held at 7.30p.m. on Monday 18 December 2017 in Borough Green Parish Office

Present: Cllr M Taylor (Chairman) Cllrs. Mrs S Gould, S Millener, T Shaw and H Willard
Mrs H Damiral (Clerk and RFO)

	<u>For Decision</u>	<u>For Action</u>
1. <u>Apologies for Absence</u> None		
2. <u>Declarations of Interest</u> None		
3. <u>Minutes of the Meeting 30 November 2016</u> All members had received copies of the minutes. RESOLVED that they be signed as a true record.		
4. <u>7 month 2017/18 Budget outturn</u> All committee members received copies of the budget outturn. Overspends were discussed: Item 6 – Subs. & Dons. - The large donation given to BG Primary School was not budgeted for. Item 10 - Village Enhancement - Winter hanging baskets had not been budgeted for, although savings were made on the cost of summer installations. Item 21 – PM Rates - Slightly over-budget Item 24 - PM Hirer's refund - Refund of cancelled booking. Sussex Ptnrship. gave adequate notice Item 26 - Skate Park maintenance - Chairman advised that major repairs to equipment has been necessary. Increase in budget recommended for next year. Item 48 - Replacement street lighting - Reimbursement is awaited from insurers re. damaged street light in The Crescent		
5. <u>Requests for Financial Assistance</u> (i) No new requests received (ii) Agreed to recommend that all other donations as listed be approved for 2018/2019 (iii) There was discussion about future funding of the Christmas lights: noted that cost to hire the cherry picker is £1,416. Clerk gave advice from the Internal Auditor. Agreed to recommend the increased donation of £1,500 to the Christmas Lights Cttee 20118/2019.	PC PC	18/19 18/19
6. <u>Staff Matters</u> [REDACTED]	PC PC PC	18/19 19/20 18/19 18/19
7. <u>Recreational Areas</u> (i) Agreed to recommend the following increases for 2018/2019: Rec. Gd. Hire of football pitch £400/season. (£50 increase) Potters Mede. Hire of football pitch for BGJFC and all senior users £600/season. (£100 increase) Noted that Potters FC have always paid this amount. Hire of P Mede hall and Taylor Room £17.50/hr for each (£2.50/hr increase) Existing bookings to be honoured at 2017/2018 rate Agreed to recommend that all other hire charges remain unchanged. (ii) Noted that there will be a possible saving on mowing of grounds next year if done in-house. However, allowance must be made for fuel and equipment maintenance	PC	18/19
8. <u>Precept 2018/2019</u> (i) During discussion it was agreed to make the following adjustments to the 2018/2019 income budget: £34750 Admin costs (1,2) £8,000 Subs & Dons. (6) £8,500 Village Enhancement (10) £17,000 RG Salaries (14) £5,000 RG R&M (15) £425 RG Rates (17) £21,000 PM Salaries (18) £3,500 PM Rates (21) £4,000 Skate Park maintenance (26) £250 War Memorial maintenance (28)	PC	

Precept 2017/2018 (Continued)

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| (ii) | It was agreed to make the following adjustments to the 2018/2019 income
£1,200 Skate Park maintenance (34)
£4,200 Potters Mede (37) | PC | |
| (iii) | It was agreed to recommend budgeting for the following capital items:
New sports ground fencing (51) 5000
Office equipment (42) 500
Chiropodist (44) 2000
PM car park (39) 6500
Ride-on mower 7000
Street lighting (48) 2000 | PC | |
| (iv) | Agreed to recommend BGPC to aim for an approximate 2% increase to the precept for the next F/Y | PC | |
| (v) | Clerk advised of the Band D equivalent Council Tax Base for 2018/2019 received from T&MBC. | | |

The meeting ended at 9.50 pm.