

Minutes of the meeting of the Finance Committee of Borough Green Parish Council held at 7.30p.m. on Friday 30 November 2018 in Borough Green Parish Office

Present: Cllr M Taylor (Chairman) Cllrs., S Millener and T Shaw
Mrs H Damiral (Clerk and RFO)

	<u>For Decision</u>	<u>For Action</u>
1. <u>Apologies for Absence</u> Mrs S Gould and H Willard		
2. <u>Declarations of Interest</u> None		
3. <u>Minutes of the Meeting 18 December 2017</u> All members had received copies of the minutes. RESOLVED that they be signed as a true record.		
4. <u>7 month 2017/18 Budget outturn</u> All committee members received copies of the budget outturn. Noted that: Item 21 – PM Rates - Expenditure includes £14,097 to the company acting for us re rate rebate Item 36 - Refunds/other payments - Includes PM rate refund and £10,000 legacy for Chiropodist		
5. <u>Requests for Financial Assistance 2019/2020</u>		
(i) Requests were received from Samaritans - agreed to recommend £50 as in current year	PC	19/20
West Kent Mediation - agreed to recommend £50 as in current year	PC	19/20
Air Ambulance Kent Surrey Sussex - agreed to recommend £100 as in current year	PC	19/20
Compaid - agreed to recommend £75 as in current year	PC	19/20
The Counselling Centre T Wells - agreed to recommend Nil donation	PC	19/20
(ii) Agreed to recommend that all other donations as listed be approved for 2019/2020 with the exception of Navigus Planning which should be terminated. w.e.f 1.4.19		
(iii) A request was received from 1st Borough Green Scouts for a financial contribution towards their participation in the 2019 World Scout Jamboree, West Virginia USA. 4 members are attending to represent Borough Green. Agreed to recommend that a £400 donation be made	PC	19/20
6. <u>Staff Matters</u>		
(i) Clerk: national salary award w.e.f 01.04.19. Already approved		
(ii) Agreed to recommend that the salary of Groundsman B Glew be increased to £10/hr w.e.f 01.04.19	PC	19/20
(iii) Agreed to recommend that the salary of Groundsman R Springett be increased to £8.40/hr w.e.f 01.04.19	PC	19/20
7. <u>Recreational Areas</u>		
(i) Agreed to recommend that no changes be made to rents and hire charges	PC	19/20
8. <u>Precept 2018/2019</u>		
(i) During discussion it was agreed to recommend adjustments to the 2018/2019 budget as the attached list:	PC	19/20
(ii) Agreed to recommend the following capital allocations for 2019/20:		
Item 40 Office equipment £500	PC	19/20
Item 45 Street lights: new/replacements £2,000		
(iii) There was discussion about other possible capital allocations. Agreed to recommend no further/new allocations for:	PC	19/20
Playground		
Public Conveniences		
Hanging baskets load testing		
Street lighting contract		
New vehicle		
(iv) Agreed to recommend the attached draft revenue budget Council Tax Base Band D equivalent figures from T&MBC are awaited		

The meeting ended at 9.55 pm.

Ratified and Adopted 7 Jan 2019