

BOROUGH GREEN PARISH COUNCIL

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Lullingstone
Paddock Close
St Mary's Platt
Kent TN15 8NN

24 March 2019

Dear Sir/Madam

The next meeting of Borough Green Parish Council will be held on Monday 1st April 2019 at 7.30pm in the annexe to The Church of the Good Shepherd. The period for public consultation will last for a maximum period of 15 minutes. In accordance with the council's Standing Orders and the Local Government Audit & Accountability Act 2014, photographing, recording, broadcasting or transmitting the proceedings of the meeting is permitted by any means, excluding audible commentary which is forbidden. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting, those exercising the rights to film, record or broadcast must respect the rights of other people under the Data Protection Act 1998. Any person or organisation choosing to film, record or broadcast the meeting is responsible for any claims or other liability from them so doing.

Yours faithfully

A handwritten signature in blue ink, appearing to read 'Graham Taylor'.

Chairman BGPC

224. **Apologies for Absence**
225. **Declarations of Interest:** to receive in accordance with the council's Code of Conduct
226. **Minutes of the Meeting 7 January 2019:** to confirm and sign as a correct record
227. **Matters arising** from the minutes of the meeting and not covered by agenda items
(i) Invitations sent to Village Organisations inviting reports
228. **Membership BGPC**
Members have been informed of the Clerk's illness, and the need to implement alternative arrangements
(i) To appoint a temporary unpaid Responsible Financial Officer
(ii) To consider short term locum Clerk,
(iii) In the worst case, to consider recruitment of a new permanent Clerk.
229. **Period for Public consultation:** members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes unless the public participation time is extended by the Chairman.
230. **Planning matters** to hand:
(i) To note decision notices – as listed
(ii) TM/19/00448/TPOC The Mount 65 Crouch Lane Borough Green Sevenoaks Kent TN15 8LU Multiple tree work, pruning and lowering crowns. No felling.
(iii) TM/19/00483/FL 12 Wrotham Road Borough Green Sevenoaks Kent TN15 8DB Rear extension
(iv) TM/19/00488/LDP 73 Annetts Hall Borough Green Sevenoaks Kent TN15 8D Lawful Development Certificate Proposed: Rear dormer roof extension and three rooflights in front slope
(v) TM/19/00489/FL 73 Annetts Hall Borough Green Sevenoaks Kent TN15 8DY Proposed ground floor wraparound extension and all associated works
231. **Correspondence** – as listed
232. **Potters Mede Grounds and Pavilion**
(i) to receive a report on the condition and maintenance of the ground
(ii) to receive an update on improved watering arrangements
(iii) to agree sand slitting to improve drainage main pitch
(iv) to agree any other action required
233. **Recreation Ground**
(i) to receive an update on the preparation of the Bowls Club lease
(ii) to agree any other action required

234. **Village Enhancements**
(i) to receive any reports
(ii) to agree any action required
235. **Financial Matters**
(i) To agree temporary RFO access to BGPC's online banking
(ii) to agree any action required
236. **T&MBC Local Plan**
(i) to receive any further reports on the Draft Local Plan & proposed local development
(ii) to agree any further action required
237. **BMPOS**
Plaxtol Parish - Notice of withdrawal from Management Committee
238. **Defibrillator**
to receive any further information on the siting of additional equipment
239. **H+H Celcon Ltd**
to receive written report of noise nuisance/Pollution meeting with H+H Celcon
240. **Election May 2nd**
(i) to note posting of Formal Election Notices 18 March
(ii) removal of outside weblinks from BGPC websites
(iii) to note lodgement of Parish nomination forms
241. **Written reports:** to receive reports, if submitted, from County & Borough Cllrs. & BGPCllrs. who sit as representatives on local organisations + Clerks' Report
242. **Cheques for Signature:** to approve payments as listed and circulated to all Cllrs.
243. **Future dates**
(i) Date of May Meeting: Monday 6th May 2019 (Annual Meeting) in the Annexe to The Church of the Good Shepherd commencing at 7.30 pm.
(ii) The Parish Office, located within Borough Green Village Hall, will be open with two Parish Councillors present on Saturday 4 May 2019 10 - 12 noon
At other times, appointments can be arranged to meet the Clerk, queries raised or ideas exchanged using the contact details above.
(iii) Dates of Annual PC Meeting and Parish Meeting
244. **Exclusion of Public and Press:** Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items