

BOROUGH GREEN PARISH COUNCIL

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Lullingstone
Paddock Close
St Mary's Platt
Kent TN15 8NN

27 August 2019

Dear Sir/Madam

The next meeting of Borough Green Parish Council will be held on **Monday 9th September 2019** at 7.30pm in the annexe to The Church of the Good Shepherd. The period for public consultation will last for a maximum period of 15 minutes. In accordance with the council's Standing Orders and the Local Government Audit & Accountability Act 2014, photographing, recording, broadcasting or transmitting the proceedings of the meeting is permitted by any means, excluding audible commentary which is forbidden. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting, those exercising the rights to film, record or broadcast must respect the rights of other people under the Data Protection Act 1998. Any person or organisation choosing to film, record or broadcast the meeting is responsible for any claims or other liability from them so doing.

Yours faithfully

A handwritten signature in blue ink, appearing to read 'Graham Taylor'.

Chairman BGPC

79. **Apologies for Absence**
80. **Co-options and Declarations of Acceptance** Interview and possible co-option Mr Adam Wray
81. **Declarations of Interest:** to receive in accordance with the council's Code of Conduct
82. **Minutes of the Meeting 5th August 2019:** to confirm and sign as a correct record
83. **Matters arising** from the minutes of the last meeting and not covered by agenda items
84. **County & Borough Councillors, and Period for Public Consultation:** members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes unless extended by the Chairman.
85. **Planning matters** to hand:
 - (i) To note decision notices – as circulated
 - (ii) No Planning Applications
86. **Correspondence** – as listed
87. **Potters Mede Grounds and Pavilion**
 - (i) Ratify upgrading of security, gates, lighting and container
 - (ii) Approve order for carpet cleaning
 - (iii) Ratify call-out of Dynorod - blocked drains
 - (iv) Report of Claim to Zurich, mowers paid out at lower rate - note to upgrade insurance
 - (v) to agree any other action required
88. **Recreation Ground**
 - (i) Bowls Club Lease-awaiting final lease for signature
 - (ii) Ratify upgrading of security, post and shed
 - (iii) Play Area Refurbishment campaign
 - (iv) to agree any other action required
89. **Village Enhancements**
 - (i) Sponsorship signs Greenacres
 - (ii) Crowhill NTR
 - (iii) Staley's Acre Play Area NTR
 - (iv) VH Public Toilets
 - (v) to agree any action required

90. **Financial Matters**
- (i) Confirm reinstatement of Clerk as admin supervisor on Bankline
 - (ii) To agree further cheque signatories
 - (iii) HMRC letters
 - (vi) to agree any action required
91. **T&MBC Local Plan**
- (i) to receive any further reports on the Draft Local Plan & proposed local development
 - (ii) to agree any further action required
92. **BMPOS**
- (i) to agree any further action required
93. **Defibrillator**
- (i) to receive any further information on the siting of additional equipment - Cllr Green re Black Horse
94. **H+H Celcon Ltd**
- (i) letter written re ongoing noise/truck speed/routeing
 - (ii) To ratify appointment of Noise Consultant
 - (iii) to agree any further action require
95. **Written reports:** to receive reports, if submitted, from County & Borough Cllrs. & BGPCllrs. who sit as representatives on local organisations + Clerks' Report
96. **Cheques for Signature:** to approve payments as listed and circulated to all Cllrs.
97. **Future dates**
- (i) Date of September Meeting: **Monday 7th October 2019** in the Annexe to The Church of the Good Shepherd commencing at 7.30 pm.
 - (ii) The Parish Office, located within Borough Green Village Hall, will be open with two Parish Councillors present on Saturday **5th Oct 2019** 10 - 12 noon
At other times, appointments can be arranged to meet the Clerk, queries raised or ideas exchanged using the contact details above.
98. **Exclusion of Public and Press:** Pursuant to Section1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items.
- (i) Staff Management and appointments