



BOROUGH GREEN PARISH COUNCIL



Clerk: Mr Bernie Galopin
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Established 1934

www.boroughgreen.gov.uk

20 March 2025

Dear Sir/Madam

The **Borough Green Parish Council Meeting** will take place at the **Bowls Club 1930 Monday 7th April 2025**, and may be recorded. The Members are reminded of the importance of Section 10 of Standing Orders regarding confidentiality of Part 2 discussions and documents. Please refer to our Data Privacy, Use and Retention Policy, which is published on our website.

Yours faithfully

Clerk & Responsible Financial Officer

AGENDA

199. Apologies for Absence

200. Declarations of Interest

201. Minutes of the meeting 10th March 2025

202. Submissions by County and Borough Members and Members of the Public

203 Matters Arising -

- (i) Two Councillor Vacancies,
- (ii) Standing Orders - Approve clarifications to Part 2 rules - adopt (note at end of agenda)

204 Planning Matters

- (i) To note Planning Notices as circulated
- (ii) Current applications and **responses** as circulated,

Applications (to follow)

205 Potters Mede

- (i) Power supply and real time monitoring progress report
- (ii) Lighting Conversion to LED - Business Grant may be available - quotes being sought
- (iii)

206 Recreation Ground

- (i) Pavilion Refurbishment - Working Group- update
- (ii) Stream silting & bank erosion - update

207 Community Issues

- (i) VE 80 - celebration. Report on bookings and program
- (ii)

208 Village Enhancements & Green Spaces

- (i) Still waiting Planners re surgery carpark lighting
- (ii) Treeability Parish wide tree survey - report & Quote - discussion on program

209 Financial Matters

- (i) Responsible Financial Officer's report
- (ii) Bank Reconciliations & Balance 31 March 2025 Total Bank Balance
- (iii) To approve Payment List as circulated.
Invoices checked :
- (iv)

211 Website & Social Media

- (i)

212 Neighbourhood & Local Plans

- (i) TMBC Local Plan new Call for Sites under way
- (ii) Planning consultation and Local Engagement

213 Highways & Streetlighting

- (i) Speedwatch Group - update
- (ii)

214 Quarries & Landfills

- (i) BGSP - Mud on Road - Update

215 Councillors Reports from outside Bodies (max 3 min)

- (i)

216 Future Dates

- (i) **Annual Parish Meeting 1900 7th May 2025 Venue TBA**
- (i) **Date of next meeting 1930 7th May 2025 Venue TBA, BGPC Annual Meeting**
At all other times contact the Clerk using the details above

217 Exclusion of Public and Press: Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any item.

Part 2

Legal Process

[Draft alterations in blue - to be formally ratified](#)

10. Motions at a Meeting that Do Not Require Written Notice

a The following motions may be moved at a meeting without written notice to the Proper Officer:

(xi) to exclude the press and public from a meeting in respect of confidential or other information which is prejudicial to the public interest; subject to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960. [Such information includes, but is not limited to:](#)

[\(a\) Staff Matters including all employment issues](#)

[\(b\) Tendering process, where commercially confidential information might be released.](#)

[\(c\) Legal process where information could damage the Council's case if made available to an outside body.](#)

(Members attention is drawn to Section 26, page 21, items e, f, & g which are specific to Borough Green PC)